



ROXBORO POLICE DEPARTMENT



109 North Lamar Street
Roxboro, North Carolina 27573

Office 336 599 8345
www.cityofroxboro.com

OFFICER CONTRACT AGREEMENT FOR SPECIAL EVENTS OFF-DUTY WORK

I _____, representing, _____

Address: _____, City: _____, State: _____

Phone Number: _____

I agree to pay Roxboro Police Officers a **minimum rate of \$30.00 per hour** (minimum of 3 hours pay required) for off-duty work. **Due to the set up time (barricades and possible vehicle tows), officers are required to report to the event one (1) hour prior to the requested street closure time to close the streets and remain at the event one (1) hour after the requested reopening of the streets to ensure all barricades are removed and pedestrians have safely departed the vehicular travel areas.** The officers are to be paid upon completion of the work with cash or check payable to the officer. I understand that officers will operate a Roxboro Police vehicle and are bound by department policy and applicable laws of North Carolina in the performance of their duty. By signing this agreement I acknowledge that I have read and will comply with the regulations therein of the City of Roxboro Ordinance Title IX Chapter 95.

Number of officers requested:

Work Requested:

Location of work:

Date(s): _____ **Starting time:** _____ **Ending Time:** _____ **Total hours:** _____

It is agreed upon that, if the event is cancelled and the officers are not notified, they shall be paid for at least three (3) hours wage for reporting to the above location. Also, it is agreed upon that, if the planned event ends before the scheduled end time, officers will receive payment for the entire scheduled time. For events that exceed the scheduled time, an additional \$30 per hour (for any portion of an hour) will be assessed.

Name:

Phone Number:

Address:

Requesting Authority Signature:

Date:

Police Contact Person Signature:

Date:

109 N. Lamar Street, Roxboro NC 27573

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