



# ROXBORO POLICE DEPARTMENT



109 North Lamar Street  
Roxboro, North Carolina 27573

Office 336 599 8345

[www.cityofroxboro.com](http://www.cityofroxboro.com)



## Application for Permit to Assemble

In accordance with City of Roxboro Ordinance §95.03, a person seeking to obtain an assembly permit shall file an application with the Chief of Police at least 72 hours before the time for which the public assembly is proposed to commence. By city ordinance, Time, Place and Manner restrictions can be placed on assembly. Planned assembly without a permit is unlawful and could constitute criminal charges.

### Applicant Information

Applicant Name:	Organization Name:
Home Address:	Organization Address:
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Primary Phone Number:	Primary Phone Number
Email: _____	Email: _____

### Responsible Planner and On-Site Manager Information

Name:	Organization Name:
Home Address:	Organization Address:
City: _____ State: _____ Zip: _____	City: _____ State: _____ Zip: _____
Primary Phone Number:	Primary Phone Number
Email: _____	Email: _____

### Assembly Information

Date of Assembly:	Start Time:
Place of Assembly:	Anticipated Number of Participants:
Number of Vehicles included:	
Requested Route:	Description of those vehicles (Make/Model/Color)
Will animals be included? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, List type of animal:
Number of Anticipated Spectators:	

### Assembly Information Continued

Description of public assembly occupying streets or sidewalks:
Description of activities planned:
Will recording equipment or sound amplifier equipment be used including but not limited to microphones, bull horns, speakers, or amplified noise? <input type="checkbox"/> Yes <input type="checkbox"/> No  If Yes, list type and intended purpose: _____ _____ _____
Description of the size and composition of any banners, signs, flags, or other attention-getting devices to be used in connection with the public assembly: _____ _____ _____

Date of Application:	Date Received by Chief of Police:
Applicant's Signature: _____	Chief of Police (or designee) Signature Receiving Application _____

§95.04 (A) The Chief of Police shall determine whether and to what extent additional police protection (including additional emergency medical services) may reasonably be necessary for the public assembly for traffic control and public health and safety. The Chief of Police shall make this determination based on an objective consideration of the following factors (and in no case upon the speech content of the proposed public assembly or upon any anticipated public reaction to such speech content): (1) The size, location, duration, time and date, composition, format, configuration, and number of anticipated participants in and anticipated spectators of the proposed public assembly; (2) The expected sale of goods or services at the proposed public assembly; (3) The extent to which the public assembly requires the closing of any street or sidewalk or portion thereof, taking into account the general traffic conditions in the area and existing traffic control devices; (4) The need to detour, reroute, or otherwise preempt normal vehicular or pedestrian traffic upon any street or sidewalk or portion thereof to accommodate the proposed public assembly; (5) The anticipated weather conditions at the time of the proposed public assembly; and (6) The extent to which the proposed public assembly is reasonably likely to require emergency medical services or police protection in areas contiguous to or in the surrounding vicinity of the proposed public assembly.

Permit Approved:  Yes  No (List objective considerations for denial)

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