

Petition to Amend the Official Zoning Map – City of Roxboro

**PETITION TO AMEND THE OFFICIAL ZONING MAP OF THE
CITY OF ROXBORO, NORTH CAROLINA**

Date:_____ **Fee:**_____ **Application #:**_____

TO THE PLANNING BOARD AND THE CITY COUNCIL:

I/We, the undersigned, do hereby make application and petition to the City Council of the City of Roxboro to amend the Official Zoning Map of the City of Roxboro as hereinafter requested. I hereby certify that I have full legal right to request such action. (Type or Print Clearly)

1. Petitioner(s): _____
Address: _____
Telephone Number: _____ Fax Number: _____
Interest in Property: _____
(I.e., Owner, Part Owner, Option holder, Governmental Agency, Authorized Agent, Other: _____)

Property Owner/Agent: _____

Address: _____
Telephone Number: _____ Fax Number: _____

2. Property Information:

- A. Location of Property to be Rezoned (Subdivision/Lot, Street Address): _____
- B. Tax Map Reference Number (map & lot): _____
Please attach a full size copy of the applicable Person County Tax Map. **A copy can be obtained from the Person County Tax Office located on the first floor of the Person County Courthouse.**
- C. Deed Reference: _____
Please attach a copy of the most recent deed to the property. **A copy can be obtained form the Person County Register of Deeds Office in the Person County Courthouse.**
- D. Survey Plat Reference (i.e., plat book, page): _____
Please attach a copy of the property survey plat (if on record with the Person County Register of Deeds Office). **A copy can be obtained from the Person**

Petition to Amend the Official Zoning Map – City of Roxboro

County Register of Deeds Office in the Person County Courthouse.

REZONING APPLICATION:

Page 2

- D. Property Acreage: _____
- E. Current Use of Property (i.e., vacant lot, house etc.): _____
- F. Available Utilities - existing or proposed (check all that apply):
____ City Water ____ Well ____ City Sewer ____ Septic System

3. Zoning Map Amendment Being Sought:

- A. Present Zoning Classification of Property: _____
- B. Requested Zoning Classification: _____

4. The required filing fee must be enclosed. (No Petition is considered complete until the above-required information has been provided.)

5. Signatures and Acknowledgment:

The undersigned hereby certify that the application material is complete and accurate.

Furthermore, the undersign hereby authorizes the City of Roxboro's Zoning Administrator or designated representative to enter upon the above referenced property for the purpose of evaluating this request.

Applicant's Signature

Date

Property Owner's Signature
Or Authorized Agent

Date

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City Use Only:

- _____ Petition received with all required materials.
- _____ Legal description of property submitted.
- _____ Legal notice of public hearing composed/ authorized.
Newspaper: _____
Publication Dates: _____ & _____
Date of Public Hearing: _____
- _____ Property posted to announce public hearing.
Date: _____
- _____ Notices sent to adjacent property owners.
Date: _____
- _____ Application referred to Planner for analysis.

Date of Planning Board Action: _____
Certified by: _____
Action by Planning Board:

Date of City Council Action: _____
Certified by: _____

Action by City Council:

Petition(s) Notified of Hearing Results: _____

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