



City of Roxboro

PERMIT APPLICATION FOR PICKETS, PARADES, PUBLIC ASSEMBLIES, AND SPECIAL EVENTS

Chapter 95 of the Roxboro City Code regulates certain pickets, parades, public assemblies, and special events. Article I of that Chapter regulates such activities that are intended, in whole or in part, to exercise freedom protected under the First Amendment of the United States Constitution; and Article II of that chapter regulates such activities that are not intended, in whole or in part, to exercise freedom protected under the First Amendment. A permit under Article I is issued by the Chief of police, and a permit under Article II is issued by the City Council after a public hearing. This permit application form is designed for use in the issuance of a permit under either Article I or Article II, and the applicant is directed to Chapter 95 for a complete explanation of the requirements and procedures for issuing a permit under Article I or Article II. Nothing in this application is intended to supplant or modify the requirements and procedures of Chapter 95.

105 S. Lamar Street * P.O. Box 128 * Roxboro, North Carolina 27573 * 336-599-3116 * Fax 336-599-3774

www.cityofroxboro.com

(When filling out this form, attach additional sheets if necessary)

1. Type of Application:

Check one of the following:

This is an Article I permit application.

This is an Article II permit application.

2. Name and Contact Information of Applicant:

Name of Applicant: _____

Address: _____

Telephone No.: _____ Cellular Telephone No.: _____

Fax No.: _____ E-Mail Address: _____

3. Name and Contact Information of Organization With Which Applicant Is Affiliated:

Name of Organization: _____

Address: _____

Telephone No.: _____ Cellular Telephone No.: _____

Fax No.: _____ E-Mail Address: _____

4. Name and Contact Information of Responsible Planner/On-Site Manager of Activity:

Name of Responsible Planner/On-Site Manager: _____

Address: _____

Telephone No.: _____ Cellular Telephone No.: _____

Fax No.: _____ E-Mail Address: _____

5. Specify the requested date, time, place, and route (from starting point to ending point) of the activity,¹ including the location where and time when the activity will assemble and disband, and any requested sidewalk or street closings:

6. Specify the anticipated number of persons, vehicles, and things that will constitute the activity (including the basis on which this estimate is made), and a description of the vehicles and things that will be part of the activity:

7. List the number and type of animals that will be a part of the activity:

8. Specify all barriers or traffic control devices that will be erected; and the location of fire hydrants and electrical hook-ups, as well as the location of proposed concession stands, booths, platforms, benches or bleachers, toilet facilities and garbage facilities²:

¹ Include 7 copies of a sketch map of the route/location.

² As applicable, these matters should also be shown on the sketch map provided in connection with item 5 above.

9. Provide a description of the extent to which the activity will occupy all of a portion of any street or sidewalk:

10. Provide a general description of the activities planned during the activity, including whether any alcoholic beverages will be sold or consumed, and a sketch map of where such beverages will be sold and consumed.

11. Provide a general description of any recording equipment and sound amplification equipment, along with a general description of the size and composition of any banners, signs, flags, or other attention-getting devices to be used in connected with the activity:

12. Specify all applicable arrangements for additional police protection, and/or additional emergency medical services and/or liability insurance:

13. Specify the approximate number of anticipated spectators of the activity:
