

**MINUTES/MEETING OF THE ROXBORO CITY COUNCIL
TUESDAY SEPTEMBER 12, 2011 1:00 P.M. SPECIAL MEETING
CITY HALL IN THE COUNCIL CHAMBERS - ROXBORO, NC**

Members Present: Mayor Samuel Spencer
Mayor Pro-Tem Marilyn Newell
Council Member James Allen
Council Member Sandy Stigall
Council Member Ralph Clark
Council Member Henry Daniel

Members Absent: City Attorney Nicholas Herman

Others Present: Trevie Adams, City Clerk

CALL TO ORDER:

Mayor Samuel Spencer called the meeting to order at 11:40 a.m. welcoming everyone in attendance.

AGENDA ADOPTION:

Mayor Samuel Spencer presented the agenda and asked for any additions or corrections at this time. **Mayor Pro Tem Marilyn Newell offered a motion to approve the agenda as presented with a second by Council Member Henry Daniel** and upon being put to a vote was carried unanimously.

CLOSED SESSION:

Council Member Henry Daniel offered a motion to enter into closed session per NCGS 143.318.11(a)(6) Personnel, with a second by Council Member Sandy Stigall and upon being put to a vote was carried unanimously.

Mayor Pro Tem Marilyn Newell offered a motion to return to open session with a second by Council Member Ralph Clark and upon being put to a vote was carried unanimously.

ADJOURNMENT:

There being no further business to discuss, **A motion was offered by Council Member Ralph Clark with a second by Mayor Pro Tem Marilyn Newell to adjourn this meeting at 1:10 p.m.** and, upon being put to a vote, was carried unanimously.

Mayor Samuel Spencer

ATTEST:

Trevie Adams, City Clerk

September 12, 2011