



## Roxboro Schedule of Fees Planning & Zoning

*Person County Inspections may have an additional inspections fee on items marked by asterisks\**

### Planning Board

Adjoining Property Owner Letters	\$12.00
Re-Advertising	\$84.00
Rezoning Permits	\$300.00 plus \$10.00 an acre
Special Use, Add a Use or Site Change requiring Community Development Dept.	\$300.00 plus \$10.00 an acre
Special Use Industrial, Commercial, Multi-Family PRD, Manufactured Housing Districts with road improvements/ Dedication Reviews	\$500.00 plus \$10.00 an acre
Conditional Use Permit	\$300.00
Subdivision review fees Major	\$200.00 plus \$10.00 per lot
Subdivision review fees Minor	\$25.00 plus \$10.00 per lot
Final Plat Subdivision for Recording	\$250.00
Revisions to an approved subdivision	\$300.00
Vested Rights	\$250.00
Requests for variation to subdivision ordinance	\$300.00

### Board of Adjustment

Application & Conditional Use Permit review for residential	\$250.00
Application & Special Use Permit review for non-residential	\$350.00
Appeals or Appeal Rehearings	\$300.00
Variance Request	\$300.00

### Signs

Signs (Wall) does not include Person County Inspection Dept. Fee	\$50.00*
Sign (Wall face change out)	\$25.00*
Signs (Freestanding) does not include Person County Inspection Dept. Fee	\$60.00*
Signs (Face change Free standing)	\$30.00*
Off Premise Signs (not allowed) (newly constructed billboards)	\$500.00*

### Miscellaneous

Minor staff changes (require new plan & review) (Non-Board of Adjustment)	\$320.00
Accessory structures (residential 144 sq. feet or greater maximum 600 sq. feet) Storage sheds, garages detached (this cost does not include Inspections fee)	\$50.00*

Accessory structures for commercial (this cost does not include Inspections fee)	\$75.00*
Installation / Construction Multi-Family	\$75.00
Adding or relocation of business in existing structure which requires an upfit	\$60.00
Structures built or installed without a permit	Double Fee
Home Occupation	\$50.00*
Peddlers Permit (No issuance/ not allowed)	N/A
Letter to NCDMV	\$75.00
ABC Permit	\$50.00
Swimming Pools	\$65.00
Residential Additions & Upfits	\$30.00*
Non-residential Additions & Upfits	\$50.00
Landscape or Parking Inspections	\$75.00
Landscape or Parking Bonds	Determined by the cost of the project
Zoning Verification Letter or Compliance Permit	\$75.00*
Application for Zoning Ordinance Text Amendment or Roxboro Land Use Plan Amendment	\$500.00
Copies 8.5 x 11 or 8.5 x 14	.15
11 x 17	.25
Postage & Mailing Charges	\$8.00

### **Communication Towers (new towers require Special Use Permits)**

Special Use Permit fee Application	\$250.00
Co-locations	\$500.00
Communication Towers	\$5000.00
Consultant fee for owners	\$4000.00**

\*\*This amount is a surety to cover the cost of the Town's consultant who reviews the technical portion of the submittal. If the review cost is less than \$4000.00 a refund will take place. If the review is more, additional funds shall be required prior to Special Use Permit hearing. The Special Use Permit application fee is separate.

#### **NOTE:**

Copies of Zoning Ordinance - are viewable through the City of Roxboro website (paper copies of the Development Ordinance are not available).

Map Copies from Person County GIS (if available) may be requested through the Person County GIS Department. Person County GIS has a separate Fee Schedule for printing GIS maps (only)  
Please make requests in advance to Person County GIS @ 336-597-2242.